

North Yorkshire Council

Community Development Directorate

10 April 2026

Site and Event Security Provision

Report of the Assistant Director, Culture, Leisure, Archives & Libraries

This report contains a confidential Appendix A which contains information of the type defined in paragraph 3 of Part 1 of Schedule 12A Local Government Act 1972 (as amended) as it contains information relating to the financial and business affairs of the Council and it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information

1.0 PURPOSE OF REPORT

- 1.1 The purpose of the report is to highlight the importance of Site and Event Security provision at Council owned venues and events, and to seek approval to undertake a procurement process to establish a new contract for these services.

2.0 BACKGROUND

- 2.1 North Yorkshire Council requires a security supplier for both on-site security services and event stewarding services.
- 2.2 The previous contracts established by the former Harrogate Borough Council and Scarborough Borough Council are due to expire. The new contract will include provision of all relevant services for all Council requirements as previous contract arrangements expire.
- 2.3 The procurement will commence in spring 2026 with a view of having a new contract in place for 1 January 2027. It is proposed that the contract will be for a duration of four years with an option to extend for a further two-year period (resulting in a maximum contract period of 6 years).

3.0 PROCUREMENT OF SECURITY PROVISION

- 3.1 The purpose of this tender is to ensure adequate security provision at council owned sites and events.
- 3.2 Operating shows and events without appropriate security provision is not feasible, as it would create significant safety risks for attendees, staff and assets. A lack of adequate security could jeopardise the successful delivery of events and expose the Council to substantial reputational damage and financial loss.
- 3.3 Furthermore, the Terrorism (Protection of Premises) Act 2025, better known as Martyn's Law, which will become enforceable in early 2027 and places enhanced obligations on venue and event operators around the implementation of security measures. It is essential a supplier is identified that can support the Council in complying with all current and new legislation in this area.

4.0 CONSULTATION UNDERTAKEN AND RESPONSES

4.1 A Request for Information (RFI) was issued to explore the best route to market. The responses confirmed that a competitive procurement process is necessary and provided valuable insight into industry standards for Security Services.

5.0 CONTRIBUTION TO COUNCIL PRIORITIES

5.1 Ensuring the safety and wellbeing of attendees at Council events is fundamental to the Council's core values and strategic priorities.

5.2 This service supports the Council's priority to keep people safe, healthy, and living well. By providing immediate security support on-site, it helps prevent potentially unsafe situations from developing or escalating into emergencies.

5.3 Events are vital for community engagement and without the presence of stewards, these events would not be able to go ahead. This procurement process will enable people to remain safe when attending and participating.

6.0 ALTERNATIVE OPTIONS CONSIDERED

6.1 There is no alternative to providing Security provision at events and venues, this is mandatory for the safe operation of Council owned venues and events.

6.2 The procurement could be set up to mimic the current arrangements with individual contracts per venue. This option was discredited as there is an opportunity to offer standardisation across the council venues.

7.0 FINANCIAL IMPLICATIONS

7.1 The maximum value of the contract is up to £16,662,000 (including VAT) over the lifetime of the contract. Confidential figures are included as Appendix A in this report.

8.0 LEGAL IMPLICATIONS

8.1 The procurement exercise will be undertaken in accordance with the Council's Procurement and Contract Procedure Rules and the Procurement Act 2023.

9.0 EQUALITIES IMPLICATIONS

9.1 There are no equalities implications arising from this report. An Equalities Impact Assessment screening form has been completed and is included as Appendix B to this report. A full equality impact assessment is not deemed to be necessary.

10.0 CLIMATE CHANGE IMPLICATIONS

10.1 There are no climate change implications arising as a result of this process. A Climate Change screening form has been completed and is included as Appendix C to this report. A full climate change assessment is not deemed to be necessary.

11.0 PERFORMANCE IMPLICATIONS

11.1 There are no immediate performance implications. Any issues will be managed through Key Performance Indicators (KPIs) within the contract.

12.0 RISK MANAGEMENT IMPLICATIONS

- 12.1 The supplier will be responsible for all security interventions. Failure to provide adequate security cover will result in the inability to successfully operate our key venues and events and result in significant reputational damage to the Council along with the possibility of financial risk in relation to cancellation of shows and events.
- 12.2 The Council's Health and Safety (H&S) team will be consulted on the Service Specification prior to the procurement opportunity being published to ensure all relevant H&S issues have been considered.

13.0 COMMUNITY SAFETY IMPLICATIONS

- 13.1 Risks are elevated when large numbers of people attend events. The provision of security services is essential, and required by legislation, to ensure the safe operation of key venues and events and enhance community safety and public confidence in council-run venues and events.

14.0 REASONS FOR RECOMMENDATIONS

- 14.1 Security provision is essential for the safe operation of Council run events and venues; without it, events cannot proceed, and sites cannot be managed. The current contracts for the provision of Security Services are due to expire; a re-procurement is required to identify a supplier to deliver the services going forward from 1st January 2027.

15.0 RECOMMENDATION(S)

- i) Approve the commencement of a competitive procurement process for Site and Event Security at council-owned venues and events.

APPENDICES:

Appendix A – Confidential Appendix
Appendix B – Equality Impact Assessment Screening
Appendix C – Initial Climate Change Impact Assessment

BACKGROUND DOCUMENTS: None

Nic Harne
Corporate Director – Community Development
County Hall
Northallerton
24/3/26

Report Author – Nicola Ware and David Sayner
Presenter of Report – Nicola Ware, Open Air Theatre and Amenities Manager and David Sayner, Venue Security Manager, Harrogate Convention Centre

Note: Members are invited to contact the author in advance of the meeting with any detailed queries or questions.

Appendix B – Equality Impact Assessment Screening

<p>Initial equality impact assessment screening form This form records and equality screening process to determine the relevance of equality to a proposal, and a decision whether or not a full EIA would be appropriate or proportionate.</p>			
Directorate	Community Development		
Service area	Venues, attractions and amenities		
Proposal being screened	Security provision		
Officer(s) carrying out screening	Nicola Ware, Stuart Clark, David Sayner		
What are you proposing to do?	We are proposing to commence a procurement process for Site and Event Security Services for a period of 4 years plus an optional 2-year extension period from the 1 st January 2027 until 31 st December 2032.		
Why are you proposing this? What are the desired outcomes?	The current security services contracts are due to expire, and the services are an essential component in the running of council owned venues and events.		
Does the proposal involve a significant commitment or removal of resources? Please give details.	Security provisions are already used and booked so this will require no additional resources.		
<p>Impact on people with any of the following protected characteristics as defined by the Equality Act 2010, or NYC's additional agreed characteristics As part of this assessment, please consider the following questions:</p> <ul style="list-style-type: none"> To what extent is this service used by particular groups of people with protected characteristics? Does the proposal relate to functions that previous consultation has identified as important? Do different groups have different needs or experiences in the area the proposal relates to? <p>If for any characteristic it is considered that there is likely to be an adverse impact or you have ticked 'Don't know/no info available', then a full EIA should be carried out where this is proportionate. You are advised to speak to your directorate representative for advice if you are in any doubt.</p>			
Protected characteristic	Potential for adverse impact		Don't know/No info available
	Yes	No	
Age		No	
Disability		No	
Sex		No	
Race		No	
Sexual orientation		No	
Gender reassignment		No	
Religion or belief		No	
Pregnancy or maternity		No	
Marriage or civil partnership		No	
People in rural areas		No	
People on a low income		No	
Carer (unpaid family or friend)		No	
Are from the Armed Forces Community		No	

<p>Does the proposal relate to an area where there are known inequalities/probable impacts (for example, disabled people's access to public transport)? Please give details.</p>	<p>The provision of security services will have no adverse impact.</p>			
<p>Will the proposal have a significant effect on how other organisations operate? (for example, partners, funding criteria, etc.). Do any of these organisations support people with protected characteristics? Please explain why you have reached this conclusion.</p>	<p>The proposal will have no significant effect on other services or organisations operations.</p>			
<p>Decision (Please tick one option)</p>	<p>EIA not relevant or proportionate:</p>	<p>✓</p>	<p>Continue to full EIA:</p>	
<p>Reason for decision</p>	<p>The provision of security services for events will not have an effect, the services will be available to support all events goes at our events and venues. The service will always be delivered from accessible area of site, and any personal data will be held with the security professional.</p>			
<p>Signed (Assistant Director or equivalent)</p>	<p>Jo Ireland, Assistant Director</p>			
<p>Date</p>	<p>12/03/2026</p>			

Appendix C - Initial Climate Change Impact Assessment

Initial Climate Change Impact Assessment (Form created August 2021)

The intention of this document is to help the council to gain an initial understanding of the impact of a project or decision on the environment. This document should be completed in consultation with the supporting guidance. Dependent on this initial assessment you may need to go on to complete a full Climate Change Impact Assessment. The final document will be published as part of the decision-making process.

If you have any additional queries, which are not covered by the guidance please email climatechange@northyorks.gov.uk

Title of proposal	Security Event Provision
Brief description of proposal	The requirement for security provision at events is essential to ensure the safe operation.
Directorate	Community Development
Service area	Venues, Attractions and Amenities
Lead officer	Stuart Clark
Names and roles of other people involved in carrying out the impact assessment	Stuart Clark – Head of Venues and Attractions Nicola Ware – OAT & Amenities Manager David Sayner – Venue Security Manager

The chart below contains the main environmental factors to consider in your initial assessment – choose the appropriate option from the drop-down list for each one. Remember to think about the following.

- Travel
- Construction
- Data storage
- Use of buildings
- Change of land use
- Opportunities for recycling and reuse

Environmental factor to consider	For the council	For the county	Overall
Greenhouse gas emissions	No effect on emissions	No Effect on emissions	No effect on emissions
Waste	No effect on waste	No effect on waste	No effect on waste
Water use	No effect on water usage	No effect on water usage	No effect on water usage
Pollution (air, land, water, noise, light)	No effect on pollution	No effect on pollution	No effect on pollution
Resilience to adverse weather/climate events (flooding, drought etc)	No effect on resilience	No effect on resilience	No effect on resilience
Ecological effects (biodiversity, loss of habitat etc)	No effect on ecology	No effect on ecology	No effect on ecology

Heritage and landscape	No effect on heritage and landscape	No effect on heritage and landscape	No effect on heritage and landscape
------------------------	-------------------------------------	-------------------------------------	-------------------------------------

If any of these factors are likely to result in a negative or positive environmental impact, then a full climate change impact assessment will be required. It is important that we capture information about both positive and negative impacts to aid the council in calculating its carbon footprint and environmental impact.

Decision (Please tick one option)	Full CCIA not relevant or proportionate: <input checked="" type="checkbox"/>	No CCIA required.	Continue to full CCIA:	
Reason for decision	This is a provision of a service and one that is already provided to the council's venues and events. Therefore, there would be no increased effect (negative or positive) on any environmental factors.			
Signed (Assistant Director or equivalent)	Jo Ireland, Assistant Director			
Date	12/03/2026			